

**BOARD OF MADISON COUNTY COMMISSIONERS**  
**July 10, 2007 MINUTES**

On Tuesday, July 10, 2007, a meeting of the Board of Madison County Commissioners came to order at 9:35 a.m. with Commissioners David Schulz and Jim Hart present. Commissioner Lewis Stahl was absent.

Jim Hart moved to approve the June 26, 2007 minutes as read. David Schulz seconded the motion. All voted aye and the motion carried.

Commissioner Lewis Stahl joined the meeting at this point and was present for the remainder of the meeting.

Jim Hart moved to approve the June 25, 2007 Joint Board meeting minutes as read. Lewis Stahl seconded the motion. All voted aye and the motion carried.

Those people in attendance at the meeting were Darrel Goodman, Megan Miller, Marilee Tucker, Bob Sumpter, Mike DuCuennois, Cameron Clark, Shane Escott, Vicki Tilstra, Angela Mueller, Tom Sargent, Frank Ford, Shelly Burke, and Roger Staley.

**Ruby Reservoir Minor Final Plat:** Darrel Goodman, Landowner, met with the Board to request approval of the final plat of Ruby Reservoir Minor Subdivision. Marilee Tucker, Planning Office Clerk, was also present for this portion of the meeting. This subdivision will create four single-family residential lots ranging in size from 6 to 13 acres approximately ten miles south of Alder on the east side of the Upper Ruby Road. Per letter from the Planner recommending approval and stating that the submittal is in compliance with all conditions that have been set forth, Jim Hart moved to approve the final plat of Ruby Reservoir Minor Subdivision in the Southeast ¼ of Section 19, Township 7 South, Range 4 West. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**Cote Meadows Minor Subdivision Preliminary Plat:** Meghan Miller met with the Board as representative for Cote Meadows Minor Subdivision, to request preliminary plat approval. Marilee Tucker, Planning Office Clerk, was also present for this portion of the meeting. This proposal would create four single family residential - agricultural lots ranging in size from 2.72 acres to 18.7 acres, approximately three to three and a half miles southwest of Alder, Montana. Because of questions regarding completeness of the plat, this item was tabled until later in the meeting.

**American Spirit Subdivision:** Bob Sumpter and Mike DuCuennois, Yellowstone Club, met with the Board to discuss proposed changes to American Spirit Subdivision. Marilee Tucker, Planning Office Clerk, was also present for this portion of the meeting. The preliminary plat of American Spirit Subdivision was approved for 40 single family lots. Yellowstone Club has now proposed to submit a final plat consisting of 20 duplex units on half of the lots, with the remaining lots to go through the full subdivision process for 20 additional duplex units, thus creating a more clustered development. There would be no change in building footprints or ARC design standards, and the full amount of open space would be dedicated with the first 20 duplex lots. The Board conceptually agreed to the revised plat recognizing that it conforms with the existing plat and keeps the same recommendations and conditions as the prior plat. Bob Sumpter also stated that the Golf Course at Yellowstone Subdivision is almost ready to be submitted for final plat approval.

**Extension Update:** Cameron Clark, Madison/Jefferson Extension Agent, met with the Board with an update on the activities in his office. Cameron has accepted another position and advised the Board of how extension duties, fair duties, and other details will be handled until a new agent has been hired.

**Preliminary Budget Review:** Vicki Tilstra, Bookkeeper, met with the Board to discuss requests made by various departments on their preliminary budget. Shane Escott, Road District 2 Foreman, was also present to review the budget for his road district. Also discussed was the possibility of making the Bookkeeping Office a separate department and reclassifying Vicki's position as a department head.

**Building Project:** Angela Mueller and Tom Sargent met with the Board to voice concerns about the proposed Law and Justice Center in Virginia City.

**DNRC MOU:** Frank Ford, Independent Consulting, met with the Board to discuss agreements with the DNRC. David Schenk, Sheriff, and Chris Mumme, Director of Emergency Management, joined the discussion via cell phone. Jim Hart moved to enter into the Cooperative Fire Control Agreement between the Department of Natural Resources and Conservation Forestry Division, effective July 1, 2007. Lewis Stahl seconded the motion. All

voted aye and the motion carried. Jim Hart moved to enter into the Cooperative Equipment Agreement between the Department of Natural Resources and Conservation Forestry Division, effective July 1, 2007. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**Orchard Hill Estates Subdivision Request for Escrow Drawdown:** The Board discussed a request from Reed Real Estate to release the amount of \$10,475 from an escrow account currently held at the First Madison Valley Bank for improvements to Orchard Hill Estate Subdivision. Because of concerns from a neighbor regarding these improvements, the Board will inspect the work before making a decision to release funds.

**DES Statement of Work:** Jim Hart moved to approve the Federal Emergency Management Agency Statement of Work for Fiscal Year 2008 for Madison County. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**Medical Insurance:** Shelly Burke, Treasurer, met with the Board to discuss a new law that was passed allowing dependants of State employees under the age of 25 to remain covered on State medical insurance plans regardless of whether or not they are attending school. Shelly requested that the Board consider allowing this for Madison County also.

**Generator Maintenance:** Roger Staley, Maintenance, met with the Board to discuss a training program for Federally required inspection and logging of emergency power systems. Jim Hart moved to approve the Emergency Power Supply System Training Agreement for the purpose of the Courthouse generator and encouraged Roger to check with other entities to see if they are interested in participating, for an amount not to exceed \$2000. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**Claims:** The Board approved claims.

**Journal Vouchers:** Lewis Stahl moved to approve Journal Vouchers for the 6/07 accounting period. Jim Hart seconded the motion. All voted aye and the motion carried.

**Planning Board Resignation:** Jim Hart moved to accept the resignation of Bill Olson from the Planning Board and to advertise the position. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**State Highway Projects:** The Board discussed State Highway Projects in Madison County. The Board will fill out the requested forms and return them to the State by July 14, 2007.

**Great West Engineering Task Orders:** Jim Hart moved to approve Task Order #9 to the Madison County Engineering Services On-Call Agreement for Professional Services by Great West Engineering, Project Number 1-05166, for 2006 TSEP Bridge Design, Bidding, Construction Management, and Grant Administration Services. Lewis Stahl seconded the motion. All voted aye and the motion carried. Jim Hart moved to approve Task Order #10 to the Madison County Engineering Services On-Call Agreement for Professional Services by Great West Engineering, Project Number 1-05166, for Bridge Inventory, Preliminary Engineering Reports and TSEP Application. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**TSEP Signature Certification Form:** The Board completed the Signature Certification Form authorizing David Schulz, James P. Hart, and/or Shelly Burke to sign for TSEP payment requests.

**Planner Contracts:** Jim Hart moved to enter into a contract with Anne Cossitt of Cossitt Consulting to assist with interim planning duties. Lewis Stahl seconded the motion. All voted aye and the motion carried. Jim Hart moved to enter into a contract with Dave DeGrandpre of Land Solutions, Inc. to assist with interim planning duties. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**District 2 Commissioner Resignation:** David Schulz read the letter of resignation from District 2 Commissioner, Lewis Stahl. Jim Hart moved to accept the letter of resignation from Lewis Stahl, District 2 Commissioner, and to advertise the position. Lewis Stahl was willing to second the motion but because it pertained to him, David Schulz seconded the motion. All voted aye and the motion carried.

**Joint Administrator Position:** The Board discussed the Joint Administrator position for the Ruby Valley Hospital and the Tobacco Root Mountains Care Center and will begin scheduling interviews.

**Planner Position:** The Board discussed the Planning Director position and the option of hiring a Planner I, Planner II, or both. Jim Hart moved to begin advertising as soon as possible for a Planner I and/or Planner II position, using the revised job description, rather than waiting for a new Planning Director to be hired. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**West Terrace Estates Release of LOC:** After having inspected the completed subdivision improvements, Jim Hart moved to fully release the Letter of Credit for West Terrace Country Estates, held at Valley Bank Ennis and recorded in the Clerk and Recorder's Office as Document #96962, in the amount of \$10,000. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**Forestry Reserve Payment Designation:** Jim Hart moved to designate 80% of Forestry Reserve Payments to Title I and 20% to Title II. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**Cote Meadows Minor Subdivision Preliminary Plat:** After determining that items subject to question earlier in the meeting were to be completed before final plat approval not before preliminary plat approval; and that both the Planning Board and Planning staff had recommended approval, Jim Hart moved to approve the preliminary plat of Cote Meadows Minor Subdivision in Section 20, Township 6 South, Range 4 West, with the Planning Boards recommended conditions. Lewis Stahl seconded the motion. All voted aye and the motion carried.

**Fire Restrictions:** Per recommendation of Chris Mumme, Director of Emergency Management and Assistant Fire Warden, Jim Hart moved to impose Stage I Fire Restrictions on private property in Madison County, effective immediately until further notice, due to the extreme fire danger. Lewis Stahl seconded the motion. All voted aye and the motion carried.

With no further business the meeting was adjourned at 5:00 p.m.

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David Schulz, Chairman  
Board of Madison County Commissioners

Date Approved: July 17, 2007

Minutes prepared by:

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Laurie Buyan, Administrative Assistant

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Peggy Kaatz, Clerk and Recorder, Madison County